

## Board of Directors Meeting August 2, 2023



**Present:** Caroline Chatterton, Sharon Dellinger, Jean Edley, Andrew Eusebio, Marjorie Julian, Carolyn Mosier, Carol Teetsel, Janet Weldin  
**Regrets:** Jennifer Parke-Marriner, Morgan Stobart  
**Members:** Sue Brown, Sandra Denniston, Ginny Leotta  
**Guest:** Linda Grice

1. The meeting was **called to order** by Sharon Dellinger at 5:02 PM at the Fulton Public Library. A quorum of board members was present. Introductions were made and general members and guest welcomed.

2. The **minutes of the 7/12/23 meeting** were reviewed. A motion to accept the minutes as written was made by Carolyn Mosier, seconded by Marjorie Julian, and carried.

3. The **treasurer's report** was presented by Carol Teetsel. There is a balance of \$1920.94 with \$75.00 deposited from three memberships during the month of July. A motion to approve the treasurer's report was made by Marjorie Julian, seconded by Andrew Eusebio, and carried.

4. **President's Report:** Sharon Dellinger reported that:

- (1) she and Morgan Stobart met with the library trustees 7/31 and the MOU between the Friends and the Library was approved and is awaiting signatures,
- (2) the plants by the ramp were removed promptly after advertising their availability to clear the way for the new construction,
- (3) Sharon is coordinating with library trustee, Sarah Fay, regarding the transfer of fundraising responsibilities to the Friends group,
- (4) meaningful ways to help the library are being sought from the trustees via a wish list,
- (5) Friends are needed to help out at library events by volunteering and subsidizing some of the costs,
- (6) Friends can help out with library raffles by donating funds or items and advertising the raffle,
- (7) Friends can help out staffing a table at the local Farmer's Market,
- (8) Friends can help out by advocating for the library,
- (9) Friends need to offer volunteer opportunities, and
- (10) Officers might post bios on the web site.

The bios matter was referred to PR/Membership Committee to further explore, develop a format, and consider whether to post or link from Facebook.

5. **Library Report:** Caroline Chatterton reported that the Summer Reading Program is being very well received and attended. There are 215 people registered; 77 are adults. The construction of the new ramp is temporarily delayed while permit issues are being worked out. Curbside service is being offered in the interim.

6. **PR/Membership Committee Report:** Jean Edley reported that the committee last met 7/18 and worked out the details of various roles and responsibilities. A copy of the committee minutes was provided for details. There is a concern that prospective members fear that volunteering is a requirement of membership so they fail to sign up. New messaging will be developed to address this issue. It will also be helpful to be able to communicate to prospective members concrete items that funds will be used for. Recruiting new members is a priority for the committee. The next meeting is 8/14/23 at 5:00 PM at the library.

Andrew Eusebio advised that the online membership and Venmo payment options are up and running. Carol Teetsel and Caroline Chatterton will work out the details of having Venmo payments automatically transferred to the Friends checking account.

7. **Garden Committee Report:** Janet Weldin advised that she is talking with Ellen Himes, library trustee president, about the feasibility of placing stone with garden fabric underneath in the corner where roof water drains from the roof, at times gushing very heavily and creating a problem. Slate or bricks may be an alternative to stone. An attempt will be made to seek a professional opinion. The rain barrel idea has been deemed unworkable.

Les and Janet Weldin obtained and spread mulch in the garden. Friends will reimburse them \$37.92 for the mulch; a tremendous savings over the \$190 estimate obtained for the work. Thank you to Janet and Les for their hard work.

The Garden Committee anticipates providing Fall and holiday décor for the outside entrance to the library.

8. **Planning Committee Report:** Sharon Dellinger explained that the Strategic Planning Committee has been renamed to the Planning Committee. A copy of the Planning Committee minutes was provided for details. A copy of operational goals (program plan) and tracking sheet for the 7/1/223-6/30/24 program year was presented. A motion to approve the plan was made by Andrew Eusebio, seconded by Carol Teetsel, and carried.

9. **Craft Fair:** Jean Edley advised that the Fulton Women's Club will let us know if a table is available for their 11/18 craft fair in a couple weeks. Would like to go ahead and plan event with back-ups in place such as an alternative location, the ability to participate in the 11/18 craft fair if a table opens up at the last moment, perhaps a virtual online event, or some combination of these. The concept is to ask library patrons to donate an item they make to sell at the event, tagging it with the crafter's name and a suggested price. Crafters could be featured social media. Time is of the essence in order to carry this off by mid-November or early December. Jean will get a group together to plan the event. Others agreed to provide information on other venues they may be aware of.

10. **Historic Sign:** Sue Brown reviewed the process to obtain an historic marker through a grant from the William G. Pomeroy Foundation. Sue will follow up with Caroline Chatterton to work out the details.

11. **RSVP:** Sue Brown distributed applications for the Retired Senior Volunteer Program for persons age 55 and over interested in volunteering through the Friends group or other organizations.

12. **Expenditure Guidelines:** Carol Teetsel drafted some preliminary considerations (copy provided) for spending guidelines. The matter was tabled until the next meeting and members requested to provide their thoughts and suggestions to Carol and Sharon.

13. **Events Committee:** The need for an Events Committee sooner rather than later has become increasingly apparent as the Friends group plans for the chicken barbeque, craft fair, Bestow-a-Book, book fest and participation in other library events. The following have initially volunteered to be on the committee: Carolyn Mosier, Caroline Chatterton, Andrew Eusebio, Sharon Dellinger, Marjorie Julian, and Jean Edley. Janet Weldin and Sandra Denniston volunteered to help out when they can. Carolyn Mosier suggested scheduling an initial meeting for September and welcomed any and all ideas. Other members not present are invited to join the committee.

There was a discussion during the meeting regarding potential events including: (1) quarterly Friends meetings that have a social focus, (2) reviving the gala idea, (3) holding a Christmas gathering, (4) collaborating with the Friends of History, (5) participating in the Parade of Trees (banned book theme?) which takes place 11/27-12/8/23 – tree needs to go up 11/13-11/17, and (6) having a Friends trunk at the library's 10/28/23 Trunk or Treat event.

12. **High School Student Board Member:** Matter referred to the PR/Membership Committee to establish the parameters and guidelines for a student member.

13. **Logo Table Cloth:** Caroline Chatterton and Andrew Eusebio will look into pricing through Upward Graphics and determining what information is needed to make a purchasing decision.

14. **Meeting Dates:** The next meeting is scheduled for **9/6/23 at 5:00 PM** at the library. Future meeting dates through the end of the calendar year are posted on the web site. The dates are 10/4, 11/1 and 12/6/23.

15. **Adjournment:** Motion to adjourn by Marjorie Julian. Meeting was adjourned at 6:35 PM.

Minutes prepared by:  
Jean Edley, Secretary  
August 3, 2023