

**Board of Directors**  
**July 12, 2023**



**Present:** Sharon Dellinger, Jean Edley, Carolyn Mosier, Jennifer Parke-Marriner, Morgan Stobart, Carol Teetsel, Janet Weldin  
**Regrets:** Caroline Chatterton – Library Director, Andrew Eusebio, Marjorie Julian  
**Members:** Sue Brown, Nancy Knaggs, Ginny Leotta, David Phares (trustee)

1. Call to Order - The meeting was called to order by President Sharon Dellinger at 5:02 PM at the Friends of History in Fulton Pratt House Museum. A quorum was present.
2. Board Member Appointment – On behalf of the Executive Board, Sharon Dellinger motioned to approve the appointment of Carolyn Mosier to the Board of Directors. Motion unanimously approved by the Executive Board members and accepted by Carolyn.
3. Minutes – The minutes of the 5/3/23 Organization Committee, 6/7/23 Annual Meeting, and 6/22/23 Board of Directors meeting were reviewed. There being no changes, a motion to approve all three sets of minutes was made by Carol Teetsel, seconded by Janet Weldin, and carried unanimously.
4. Treasurer's Reports – The 7/12 monthly Treasurer's Report for the period ending 6/30/23 and the Annual Financial Report for the period 7/1/22-6/30/23 were presented and reviewed. The ending balance on account for both reports is \$1845.94. There were no expenditures from the account the previous year, with the exception of bank fees, for the time when the account balance was less than \$1000. A motion to approve the 7/12 Treasurer's report as submitted was made by Jennifer Parke-Marriner, seconded by Carolyn Mosier, and carried. A motion to approve the Annual Financial Report as submitted was made by Morgan Stobart, seconded by Jennifer Parke-Marriner and carried. All financial reports are available on the Google Drive.

Jean Edley met with Carol Teetsel on 6/28/23 to transfer the treasurer records and responsibilities. Carol Teetsel has been added as a signatory to the checking account. Four people are designated on the account including Carol, Sharon Dellinger, Jean Edley and Caroline Chatterton. Carol Teetsel will draft financial protocols with regard to expenditures from the account and the level of authorization required and bring to the next meeting for review.

5. President's Report – Sharon Dellinger attended the last library trustee's meeting and presented the draft Memorandum of Understanding between the Library and the Friends group. The trustees agreed to review and take it up at their next meeting. Sharon Dellinger and Jean Edley plan to schedule a meeting with Ellen Himes to discuss the expectations of each group. Sharon remarked on the compliments the library garden has received and advised that Caroline has ordered a banner recognizing the Friends group for maintaining the garden.

6. PR/Membership Committee – Work of the committee to date has involved developing a media presence, creation of a brochure, membership forms and tracking mechanisms. Committee members include Sharon Dellinger, Morgan Stobart, Andrew Eusebio, Caroline Chatterton, Jennifer Parke-

Marriner, and Jean Edley . A committee meeting was scheduled for 7/18 at 5 PM at the library to continue their work.

Copies of the online volunteer self-report and a comparable PDF version were presented. Members encouraged to self-report any time spent volunteering for the library or in service to the Friends organization. Jean Edley to send out a link for the online form to all those present this evening to enable reporting attending the meeting. The link will ultimately be available on the FOFPL.org website.

7. Garden Committee – Janet advised all the plants from the garden on the left have been removed by people in rapid response to the Facebook posts inviting people to come and take plants to make way for the construction of the new ramp. The plants were removed during terrible rainy weather, leaving a huge mess as a result. Janet and Les Weldin cleaned it all up. Janet also has left a donation can for the library garden by the road at her home and has received three donations totaling \$10 as a result. A bid for mulching the garden was received from JoDale Farms for \$190. Les Weldin has offered pick up mulch, to be paid for by the Friends group, and spread it in the garden. A suggestion was made to consider stones for the corner where the water pours down. Need to check with Ellen Himes to see if this is feasible and whether or not it might interfere with any of the architecture or infrastructure. Suggestion made to get pictures of the garden with the new banner, when it arrives, for the Valley News. Janet Weldin will coordinate this with the Valley News and Caroline Chatterton.

8. Memorandum of Understanding – Draft document reviewed and discussed. A motion to accept the MOU as written on behalf of the Friends group was made by Morgan Stobart, seconded by Jenifer Parke-Marriner, and carried unanimously. The MOU will be reviewed by the library trustees who may recommend modifications or sign as is.

9. Strategic Planning – Strategic planning issues deferred to a newly created Strategic Planning Committee. Members volunteering for the committee include Sharon Dellinger, Morgan Stobart, Jean Edley and Carolyn Mosier. Meeting date set for Thursday, 7/27 at 5 PM at the library. If there is not available meeting space at the library, an off-site location will be selected and committee members notified of a change of venue.

10. Trustee Meetings – Board members will rotate attendance at trustee meetings to update them on the Friends group. A sign-up sheet was circulated and filled in for the meetings through the end of the calendar year. The sheet is available on the Google Drive. Sharon requests that folks check in with her prior to attending the meeting to review what needs to be covered on behalf of the Friends group.

11. Filing for 501(c)(3) – There was a discussion about seeking an attorney to file for tax exempt status. Need to figure out the costs involved and see if there may be an attorney who would assist pro bono or at a reduced rate. Legal advice as to whether or not there is a real need for the Friends group to file would be important information to consider.

12. Historic Signs – Sue Brown asked if the library has, or would consider, obtaining historic registry signage like the ones at the Pratt House. Sue will follow up with a discussion with Caroline Chatterton regarding this issue. Sue envisions an historic district with the post office, library and Pratt House museum.

13. RSVP – Carolyn Mosier suggested the Friends group consider becoming part of the RSVP consortium for networking opportunities.

14. Jean Edley suggested doing a fundraiser selling and featuring arts and crafts created by Friends members and library patrons. Ideally, we would be able to obtain a table at the Fulton Women's Club 11/18/23 Craft Fair being held at Trinity Catholic Church. Cost for a table is \$25. Sue Brown was able to contact craft fair organizers during the meeting and reported that there is a waiting list for tables. Morgan Stobart agreed to work with Jean Edley to further develop the idea.

15. Meeting adjourned by Sharon Dellinger at 6:15 PM based on a motion by Janet Weldin. Next meeting scheduled for Wednesday, August 2, 2023 at 5 PM at the library.

16. Special Thanks – Special thanks to the Pratt House for hosting our meeting, to Janet Weldin for arranging it, to Sue Brown for opening the building, and to Morgan Stobart for providing snacks. We all enjoyed the incredible hospitality!

Minutes prepared by:  
Jean Edley, Secretary  
July 13, 2023