

Organization Committee
April 5, 2023



Present: C. Chatterton, S. Dellinger, J. Edley, A. Eusebio, M. Julian, C. Mosier, J. Parke-Marriner, D. Phares, K. Sipling, M. Stobart, J. Weldin

Regrets: C. Teetsel

1. The meeting was called to order 5:05 PM by S. Dellinger. A quorum was present.
2. The minutes of the 3/1/23 meeting were reviewed. A motion to approve the minutes as written made by D. Phares, seconded by K. Sipling, and carried.
3. The treasurer reported an increase of \$15 from the previous month as the result of membership dues for a total on account of \$1037.44. Report approved by unanimous consent.
4. Chair Report - S. Dellinger updated the committee on the status of the FOFPL project plan. Items with substantial progress toward completion include adoption of bylaws, structure of membership categories, and creation of the web site and Facebook page. Establishment of a nominating committee for officers is projected for 5/1/23. A press release for the membership drive and general meeting, and the nomination of officers, are targeted for 5/15/23. Election of officers will occur at the annual meeting on June 7th. Establishment of a fundraising committee is on hold until after the annual meeting. Items for future action include consideration of the need for an MOU with the library board of trustees, securing 501 (c) 3 status, membership perks, and volunteer recognition.
5. K. Sipling described the following upcoming events sponsored by the Library and the opportunities for Friends group involvement.
 - a. A barbeque by Frickin' Chicken will be held at the Polish Home on Saturday May 20th. Donations of water and bottled juice are needed; volunteer help and baked goods are welcomed. The event will include a bake sale, 50/50 raffle, and a lotto board. Barbeque sales start at 11 AM until they run out. Advance tickets will be available for purchase or to sell on behalf of the Library. Contact C. Chatterton for tickets.
 - b. Big Truck Day is being held the same day, May 20th, from 10 AM – 4 PM and volunteers are needed to staff a table at this event representing the Library and the Friends group.
 - c. A Book Fair is scheduled for June 10th from 11 AM – 3 PM in the park next to the library, with access to the municipal building in the event of inclement weather. Many activities will take place as a part of the event including book and food vendors, wine tasting, a Kid's Corner, bake sale, 50/50 raffle, lotto board, and basket raffle. Volunteers needed to prepare for and set up as well as work at the event.
5. The Publicity/Membership Subcommittee is working on the final edits for the brochure and getting the web site and Facebook page up and running, to include a link to sign up to become a member of the Friends group. Target date for all of these is May 1st. A copy of the brochure

was distributed. An online newsletter and a student board member were suggested for consideration. Draft design for a bookmark given to A. Eusebio to work on for possible inclusion with membership drive materials.

6. J. Parke-Marriner described a Bestow a Book fundraiser concept where a person donates a specific amount of money to select a book of a particular genre, to be purchased by the Library, to commemorate a person or event. The donated book would contain a commemorative bookplate. Jennifer has developed some potential bookplate designs. Details of this fundraiser need to be worked out, possibly within the purview of the future Fundraising Committee. Planned Giving is another concept Jennifer mentioned that could be considered by a fundraising committee.

7. Group photo taken for press release that S. Dellinger will develop and distribute for the membership drive.

8. M. Stobart raised the issue of developing a spreadsheet for donations other than membership. This will be addressed at the next Subcommittee meeting.

9. Bylaws - The proposed bylaw revisions were reviewed. The last word in Article IV, Section 1, was changed from "challenge" to condition". With that one change and the understanding that the names on the membership levels will change, a motion to approve the bylaws as amended was made by M. Stobart, seconded by A. Eusebio, and carried unanimously.

10. Library Garden – M. Stobart appointed to head a group with K. Sipling, J. Weldin, C. Chatterton and J. Edley to develop the library garden. D. Phares will talk to a contact from the city about mulch. C. Mosier will look into a rain barrel to collect water from the storage shed to provide water for the garden as there is no working outside faucet.

11. PayPal Account – A motion to establish a PayPal account for the Friends of the Fulton Public Library was made by M. Stobart, seconded by A. Eusebio, and carried. C. Chatterton and J. Edley will set up the account. There is an understanding, given the usage fees, that a minimum amount will be established to accept payments via PayPal. Amounts of \$20 or \$25 were suggested. Need to consider the potential impact of this decision at Subcommittee meeting.

12. S. Dellinger to appoint a nominating committee. She will contact potential committee members and establish the committee by May 1st so that they may develop their slate by 5/15.

13. Publicity/Membership Subcommittee to meet Saturday, April 15th at 1:00 PM at the Library.

14. Motion to adjourn by A. Eusebio, seconded by D. Phares and carried. Meeting adjourned 6:27 PM. Next meeting scheduled for Wednesday, May 3rd at 5:00 PM at the Library.

Minutes prepared by Jean Edley
Acting Secretary/Treasurer
4/6/23